FORM P(2): SITE PLAN REVIEW - D.R.B. PUBLIC HEARING ☐ SITE DEVELOPMENT PLAN FOR SUBDIVISION Scaled site plan and related drawings (folded to fit into an 8.5" by 14" pocket) 24 copies for DRB public hearings Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied) Letter briefly describing, explaining, and justifying the request Letter of authorization from the property owner if application is submitted by an agent Copy of the document delegating approval authority to the DRB Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts Sign Posting Agreement 6 copies of the Infrastructure List, if relevant to the site plan 2 copies of the Conceptual Utility Layout Plan (mark one for Planning, one for Utility Development) TIS/AQIA Traffic Impact Study / Air Quality Impact Assessment form with required signatures Fee (see schedule) Any original and/or related file numbers are listed on the cover application D. R. B. hearings are approximately ONE MONTH after the filing deadline. Bring the original Mylar to the meeting for sign-off. Your attendance is required. ☐ SITE DEVELOPMENT PLAN FOR BUILDING PERMIT Site plan and related drawings (folded to fit into an 8.5" by 14" pocket) 24 copies for DRB public hearings Site Plan for Subdivision, if applicable, previously approved or simultaneously submitted. (Folded to fit into an 8.5" by 14" pocket.) 24 copies for DRB public hearings Solid Waste Management Department signature on Site Plan Zone Atlas map with the entire property(ies) precisely and clearly outlined and crosshatched (to be photocopied) Letter briefly describing, explaining, and justifying the request Letter of authorization from the property owner if application is submitted by an agent Copy of the document delegating approval authority to the DRB Office of Community & Neighborhood Coordination inquiry response, notifying letter, certified mail receipts Sign Posting Agreement Completed Site Plan for Building Permit Checklist 6 copies of the Infrastructure List, if relevant to the site plan 2 copies of the Conceptual Utility Layout Plan (mark one for Planning, one for Utility Development) TIS/AQIA Traffic Impact Study / Air Quality Impact Assessment form with required signatures Blue-line copy of Site Plan with Fire Marshal's stamp Fee (see schedule) Any original and/or related file numbers are listed on the cover application

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